

How to Deactivate a Payment Method (Token)

1. Log in to [TurboCourt](#) > **Select Payment Methods** from the User Menu

TURBOCOURT
Relax. We're in Your Court.

User Menu

- Start new filing
- Select jurisdiction
- Messages (12)
- Recent eFilings
- My forms
- My profile
- My organization
- Financial
- Payment methods**
- Check eService status
- Address book
- My help requests

Your Last 5 Filings

Form Set #	Case #	Submission Name
87406	S8015CV202100553	ELISABETH PLAINTIFF PLA
87405	S8015CV202100553	ELISABETH PLAINTIFF PLA
87403	S8015CV202100553	ELISABETH PLAINTIFF PLA
87401	S8015CV202100553	ELISABETH PLAINTIFF PLA
87397		Elisabeth Plaintiff vs. Elisabeth

* Click on a Form Set # to view your paperwork

Available in

Superior Court
General Civil
Initiate a case or file into an existing case in the Superior Court.

2. **Select the Payment Account Nickname** of the payment method to be deactivated

Saved Payment Methods

User Menu

- Start new filing
- Select jurisdiction
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- Recent eFilings
- My forms
- My profile
- My organization
- Financial
- Payment methods**
- Check eService status
- Address book

Nickname Status **Active**

[Click here](#) to register a new credit card or bank account for Arizona court filings.

NOTE: In some counties, the organization's administrator cannot assign multiple authorized users to one nicknamed payment account. In these counties, each TurboCourt user within an organization must enter payment method information separately (same credit card or bank account is acceptable) in order to e-File.

Payment Account Nickname	Status	Last 4 digits	Expiration	Created By	Authorized User(s)	
Business Visa	Active	0247	12/2036	Elisabeth Attorney	2 user(s)	Add/Remove User(s)
Business Visa Expires 9/2021	Active	0123	09/2021	Elisabeth Attorney	2 user(s)	Add/Remove User(s)
Visa Expires 12/2030	Active	1111	12/2030	Elisabeth Attorney	1 user(s)	Add/Remove User(s)

3. Update the Status to **Inactive** or **Expired** > Select **Save**

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Credit Card Details

Expiration

Payer Name

Billing Address

Created Date & Time

Last Used Date & Time

Payment Account Nickname *

Status

Last 4 digits: 0123, Expiration: 09/2021

09/2021

Business name: Elisabeth Law Firm

1501 West Washington Street, Phoenix, AZ 85007

09/16/2021 1:25 PM PDT

09/16/2021 1:25 PM PDT

Business Visa Expires 9/2021

Active

Active

Expired

Inactive

Save

Cancel

4. The payment method is removed from the list of Saved Payment Methods

User Menu

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Nickname

Status

Active

List

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